

## “Work Ready Youth” Workshop

Be prepared to apply, interview and land a job!!!

This interactive three (3) part Workshop provides motivated youth ages 18 to 24 with the key elements to prepare for your first job or to achieve success and gain experience in a new position.

Part 1: Prepares you for connecting with potential employers, talking about your skills and experience, filling out an application and speaking with employers at a job fair or during a job interview

Part 2: Provides you with assistance to complete and type your résumé

Attending all three (3) workshop sessions & completing all of the work ready activities will help you earn a **Work Ready Youth (WRY) Certificate**

### Who should attend a “Work Ready Youth” Workshop?

Any one age 18 to 24 interested in finding a job, a summer job or a part-time job

- College Students
- High School Graduates
- High School Students - Juniors and Seniors

### Why attend?

- Discover where to find part-time jobs
- Learn to talk to employers so you get an interview
- Create a résumé to get you an interview
- Figure out what jobs & careers interest you

### What can a job do for you?

- Gives you extra spending money
- Helps you get work experience
- Feels good & helps you meet new friends
- Lets you learn about your career interests

## Want to attend?

Call 978.722.7000 or Come to Valleyworks Career Center, become a member and sign up for the workshop in Lawrence or Haverhill

**Space is limited!**

**Sign up today.**

**Don't miss out.**

**There is no cost or fee to attend.**

The ValleyWorks Career Center (VWCC) is a workforce development collaboration of the Department of Training and Development and the Division of Career Services. Chartered by the Merrimack Valley Workforce Investment Board (MVWIB), the VWCC is funded through the Workforce Investment Act; the Commonwealth Corporation; the Division of Career Services; the Department of Workforce Development; the Department of Transitional Assistance; the Department of Labor; the Department of Education and the Commonwealth of Massachusetts. A federal- and state-funded center, the VWCC is designed to provide comprehensive services to job seekers and businesses of the Merrimack Valley. The VWCC is an Equal Opportunity Program. Auxiliary aids and services are available upon request to individuals with disabilities. VWCC-Lawrence TDD/TTY: (978) 722-7088. VWCC-Haverhill TDD/TTY: (978) 469-7859.

